#### REPORT TO CABINET

Title: SERVICE MONITORING REPORT

Date: 28 January 2010

Member Reporting: Councillor Kellaway

Contact Officer(s): Andrew Brooker, Head of Finance, x6341

Wards affected: All

### 1. SUMMARY

1.1 This report reviews the Royal Borough's current projected pattern of spend against its approved estimate. Appended are the Strategic Directors report on their relative performance.

- 1.2 The mechanism of "grazing" budgets to take known savings into reserves continues. To date a net £139k has been transferred. There are, however, some anticipated additional costs which managers are asked to reduce.
- 1.3 Additional Funds have been transferred from Reserves (Revenue and Capital) to support those services impacted by recent cold weather. These funds are designed to cover the additional winter maintenance costs and to increase the Highway Maintenance budget within the capital programme.
- 1.4 Reserves at the year-end are anticipated to be £5.418m. General Reserves balances are expected to be £4.079m with a total of £1.339m being held in the Economic Contingency Reserve. This compares with a position at the start of the year of £5.202m in General Reserves (after carry forwards) and £1.2m in the economic contingency.
- 1.5 There has been £604k slippage of the capital programme into 2010/11 but the remaining schemes totalling £53.332m are on target for 2009-10.

### 2. **RECOMMENDATION: That:**

- i) Cabinet approves this month's movements, £498k, in the revenue budget contained in paragraph 3.2.
- ii) Cabinet approves a supplementary estimate of £100k to cover the additional revenue costs associated with the recent cold weather.
- iii) Cabinet approves an additional allocation from its capital reserves to fund £75k of Highway maintenance in the current financial year.
- iv) Cabinet recommends to Council that an additional £750k be added to the Safeguarding Children's budget to cover some of the additional costs incurred in the current financial year (Recommendation will form part of the Budget 2010/11 Report).

- v) Cabinet notes that the Borough is taking the lead role in the administration of the Future Job Funds across Berkshire.
- vi) Cabinet notes the provisional revenue and capital outturn figures, and approves the slippage of £604k as detailed in Appendix C.
- vii) Directors work with Lead members to develop proposals to contain expenditure within current budget limits.

What will be different for residents as a result of this decision?

The Council is responsible for ensuring that it has put in place the proper arrangements to secure economy, efficiency and effectiveness in its use of resources. If the management of services and their budgets are not regularly reviewed, any and all services for residents could be adversely affected and Council Tax levels may be affected.

#### 3. SUPPORTING INFORMATION

### 3.1 **Budget Movements**

3.2 There have been a number of budget movements since the 1<sup>st</sup> April 2009. A summary of the movements approved up to the last Cabinet meeting, and details of movements recommended for approval at this Cabinet meeting are set out below:

| Original Budget  | <b>£'000</b><br>87,082             |
|--|------------------------------------|
| Changes Approved up to December Cabinet  | 1,418                              |
| Changes Recommended for January Cabinet Pay Inflation Adjustment 2009/10 (previously approved) Safeguarding Children - allocation towards additional costs being incurred Winter Maintenance - additional allocation due to recent cold weather Leisure Centre Redundancies Funding Allocation Severance costs for Developing Connections 09/10 Saving Other | (389)<br>750<br>100<br>2<br>8<br>2 |
| Allocation from Development Fund Advertising Audit Work  Contribution from Economic Contingency Reserve  | 25                                 |
| Total changes for January Cabinet  | 498                                |
| New Service Expenditure Budget   | 88,998                             |

3.3 Where there is a distinct saving the current years budget is reduced and the consequential saving diverted to a separate contingency fund. This month no further amounts were set aside. To date, £139k has been set aside this year.

- 3.4 Where savings are uncertain this is noted on the revenue summary and kept under review for a period of time (typically three months). If, during that time, it is clear that there is indeed a definite saving the agreed sum is extracted to the contingency fund.
- 3.5 Each Director has summarised their service pressures in Appendix A. However the key pressure arises from Children's Services Safeguarding Children. Total (+)£683k, after the allocation from General Fund Reserves. This is due to additional residential care costs and the current unprecedented demand for foster care placements.
- 3.6 Additional costs have been incurred over recent weeks in a bid to keep the Borough's roads clear from snow and ice. These costs cover the cost of transport, purchase of salt and grit, and additional staff time (Borough and Contractors). Current estimates suggest this cost will rise to £100k. Additional funds are allocated from Borough Reserves, held for this purpose.
- 3.7 Members are asked to note that the Royal Borough of Windsor and Maidenhead will be the lead accountable body for the FUTURE JOBS FUND (FJF) programme, acting on behalf of the Berkshire Unitary Authorities. RBWM has received a grant of £773,500 from the Development of Work and Pension to create, across Berkshire, 99 jobs for long-term unemployed young people on Jobseeker's Allowance and 20 jobs for long-term claimants of out of work benefits in Areas of High Unemployment by 30<sup>th</sup> June 2010.

### 4. OVERALL POSITION

General Reserves are expected to stand at £4.079m. Including the contingency reserves, the overall reserves position is therefore £5.418m. This compares to an overall reserves position last month of £5.702m and £6.402m at the start of the year.

Appendix A includes the VAT claim ruling by the House of Lords in the Fleming and Conde Nast case which was detailed in last months report. To date we have received £820k and a contribution of £300k has been made to the Development Fund.

|                 | Development Fund | Contingency Reserve |
|-----------------|------------------|---------------------|
| Opening Balance | 2,453            | 1,200               |
| Movements In    | 300              | 1,324               |
| Movements Out   | -105             | -1,185              |
| Closing Balance | 2.648            | 1.339               |

### 5. CAPITAL

## 5.1 **Capital Budget Movements**

The approved 2009-10 capital budget stands at £54.614m.

|                                       | Exp    | Inc      | Net    |
|---------------------------------------|--------|----------|--------|
|                                       | £'000  | £'000    | £'000  |
| Approved Budget November 2009         | 54,009 | (43,887) | 10,122 |
| Variances identified                  | (73)   | (24)     | (97)   |
| Slippage to 2010/11                   | (604)  | 429      | (175)  |
| Projected capital programme 2009/2010 | 53,332 | (43,482) | 9,850  |

Variances to December are (-)£73k compared to (-)£476k last month.

A further (+)£604k (£996k last month) of slippage has accrued in December 2009 (details in Appendix C) and authority is sought to slip this to 2010-11.

## 5.2 **Overall Programme Status**

The project statistics show the following position as at the end of December 2009. For comparison purposes the figures for December 2008 are also shown:

| 09-10 | 08-09                           |
|-------|---------------------------------|
| 520   | 466                             |
| 9%    | 8%                              |
| 39%   | 52%                             |
| (7%)  | (6%)                            |
|       |                                 |
| 30%   | 26%                             |
| 15%   | 14%                             |
|       | 520<br>9%<br>39%<br>(7%)<br>30% |

Whilst not reflected in the figures above Cabinet is asked to approve an additional allocation of £75k for the Highway Maintenance programme in order to address the damage to road surfaces caused by recent cold weather.

### 6. OPTIONS AVAILABLE AND RISK ASSESSMENT

## 6.1 **Options**

|    | Option            | Comments                         | Financial Implications |
|----|-------------------|----------------------------------|------------------------|
| 1. | Accept the report | Directors have a responsibility  | Revenue                |
|    |                   | for managing their Services      |                        |
|    |                   | within the Budget approved by    | Capital                |
|    |                   | Council. Cabinet has limited     |                        |
|    |                   | power to vary those budgets      |                        |
|    |                   | within the overall budget and    |                        |
|    |                   | policy framework or to re-define |                        |
|    |                   | the priorities agreed when the   |                        |
|    |                   | budget was approved. Cabinet     |                        |
|    |                   | does however have                |                        |
|    |                   | responsibility for considering   |                        |

|    | Option            | Comments                        | Financial Implications |
|----|-------------------|---------------------------------|------------------------|
|    |                   | the impact on future year's     |                        |
|    |                   | budgets of the decisions taken. |                        |
| 2. | Reject the report | This is not an option as The    | Revenue                |
|    |                   | Local Government Act 2003       |                        |
|    |                   | requires the Royal Borough to   | Capital                |
|    |                   | monitor its financial position  |                        |

### 6.2 Risk assessment

Risk assessments are carried out as a matter of course for the delivery of individual services. The main Financial risks are included on the Council's Risk Register. The removal of budget from Directors reduces their flexibility when cost pressures arise during the year. In mitigation, where manager are unable to contain costs within revised budget provisions they can bid against the contingency pool containing the budget reduction.

The Councils Financial Strategy outlines the measures available to it in the event of a series of events that lead to significant projected budget variances being reported.

### 7. CONSULTATIONS CARRIED OUT

No specific consultation is carried out as this is a regular monitoring report

#### 8. COMMENTS FROM THE OVERVIEW AND SCRUTINY PANEL

Relevant components of this report will be considered by each of the four scrutiny panels as part of their next round of meetings.

#### **IMPLICATIONS**

**9.** The following implications have been addressed where indicated below.

| Financial | Legal | Human Rights Act | Planning | Sustainable<br>Development | Diversity & Equality |
|-----------|-------|------------------|----------|----------------------------|----------------------|
| ✓         | ✓     | N/A              | N/A      | N/A                        | N/A                  |

Background Papers: Cabinet 28<sup>th</sup> May 2009 – Monitoring report.

#### Authorisation:

|                | Legal | Finance | Planning | Property | Procurement | DMT |
|----------------|-------|---------|----------|----------|-------------|-----|
| Name:          |       |         |          |          |             |     |
| Date Approved: |       |         |          |          |             |     |

|                | Directors Group | Lead Member | Ward Cllrs (if Appropriate) | Leader's Office | Scrutiny Panel |
|----------------|-----------------|-------------|-----------------------------|-----------------|----------------|
| Name:          |                 |             |                             |                 |                |
| Date Approved: |                 |             |                             |                 |                |

### MONITORING REPORT FROM DIRECTORS OF ADULT AND COMMUNITY SERVICES

DATE: 28th January 2010

### **PURPOSE**

To update members on activity within the Adult and Community Services Directorates during the period to December 2009.

### **BACKGROUND**

The Adult and Community Services Directorate budget is projected to be underspent by £3k. This is £32k less than the £35k reported last month. This is due to a number of minor adjustments this month covering some of the Adult Social Care budgets, no changes are reported in the Leisure Services, LIHA or Housing budgets.

#### **SPECIFIC AREAS FOR ATTENTION**

### Revenue

The overall projection is to come within budget.

There has been an increase in referrals to the homecare service, due in part to an increase in the discharges from the acute hospital. This has led to an increase in forecast expenditure on community care, which will, should the trend continue, put increasing pressure on the budgets. The spend between December and January with the reduction in acute beds over the holiday period requires close monitoring for any impact on community care.

A key area is the cost of in-house services and the engagement of external lean consultants will assist to identify efficiencies in the service. They are due to report in June 2010. This refers to the in house home care service only.

There are no other significant issues to report this month.

## REVENUE BUDGET MONITORING STATEMENT

|                       |  |          | 2009/10              |                       |  |  |
|-----------------------|--|----------|----------------------|-----------------------|--|--|
|                       | SUMMARY  | Budget   | Approved<br>Estimate | Projected<br>Variance |  |  |
| Children's Services   |  | £000     | £000                 | £000                  |  |  |
| emaren s services     | Individual Schools Budget  | 67,156   | 67,835               | 0                     |  |  |
|                       | Central Schools Budget   | 8,161    | 7,642                | 795                   |  |  |
|                       | Dedicated Schools Grant  | (75,697) | (75,873)             | (795)                 |  |  |
|                       | Education & Childcare Services                                     | 588      | 786                  | 110                   |  |  |
|                       | Children's Services Commissioning                                  | 2,999    | 3,046                | 131                   |  |  |
|                       | Families & Young People  | 3,951    | 4,300                | (30)                  |  |  |
|                       | Safeguarding & Specialist Services                                 | 8,230    | 9,000                | 683                   |  |  |
|                       | Strategy & Management  | 1,278    | 1,220                | 75                    |  |  |
| 11400 4               | Total Children's Services  | 16,666   | 17,956               | 969                   |  |  |
| Adult & Community     | Services Adult Social Care   | 30,276   | 29,963               | 49                    |  |  |
|                       | Specific Government Grants   | 0        | 29,903               | 0                     |  |  |
|                       | Housing  | 1,052    | 1,046                | (14)                  |  |  |
|                       | Leisure Services   | 2,080    | 2,121                | (14)                  |  |  |
|                       | Libraries, Information, Heritage & Arts                            | 2,937    | 2,924                | (15)                  |  |  |
|                       | Adult Management   | 254      | 210                  | (23)                  |  |  |
|                       | Total Adult & Community Services                                   | 36,599   | 36,264               | (3)                   |  |  |
| Environmental Servic  | res  |          |                      |                       |  |  |
|                       | Highways & Engineering   | 4,815    | 5,040                | 0                     |  |  |
|                       | Streetcare & Operations  | 4,111    | 4,254                | 0                     |  |  |
|                       | Public Protection & Sustainability                                 | 10,061   | 10,147               | (50)                  |  |  |
|                       | Asset Management   | (796)    | (835)                | 30                    |  |  |
|                       | Parking Services   | (2,603)  | (2,631)              | 0                     |  |  |
|                       | Corporate Management   | 256      | 254                  | (                     |  |  |
|                       | <b>Total Environmental Services</b>                                | 15,844   | 16,229               | (20)                  |  |  |
| Resources             |  |          |                      |                       |  |  |
|                       | Strategic Director of Resources                                    | 151      | 188                  | 0                     |  |  |
|                       | Finance  | 3,662    | 3,874                | 130                   |  |  |
|                       | Customer Service Centre  | 1,752    | 1,793                | 9                     |  |  |
|                       | Legal Services   | 933      | 881                  | 80                    |  |  |
|                       | Business Improvement   | 3,016    | 3,019                | 0                     |  |  |
|                       | Procurement  | 405      | 507                  | 0                     |  |  |
|                       | Human Resources  | 2,079    | 2,122                | 0                     |  |  |
|                       | Total Resources  | 11,998   | 12,384               | 219                   |  |  |
| Policy, Performance & | e e e e e e e e e e e e e e e e e e e                              |          |                      |                       |  |  |
|                       | Chief Executive Office   | 719      | 1,024                | 0                     |  |  |
|                       | Policy and Performance   | 2,855    | 2,744                | 0                     |  |  |
|                       | Planning Services  | 2,401    | 2,397                | 50                    |  |  |
|                       | Total Policy, Performance & Planning                               | 5,975    | 6,165                | 50                    |  |  |
|                       | TOTAL EXPENDITURE  | 87,082   | 88,998               | 1,215                 |  |  |
|                       | Contribution (from)/to LPSA/PPG Reserve                            | 0        | (792)                | (                     |  |  |
|                       | Reduced Contribution to Insurance Reserve                          | 0        | (200)                | (                     |  |  |
|                       | Transfer to Contingency Reserves                                   | 0        | 139                  | 0                     |  |  |
|                       | Appropriation (from) LSC Reserve                                   | 0        | (416)                | 0                     |  |  |
|                       | Contribution to Development Fund                                   | 0        | 195                  | 0                     |  |  |
|                       | Corporate Initiatives  | (376)    | (176)                | 0                     |  |  |
|                       | VAT Claim  | 0        | (820)                | (                     |  |  |
|                       | Levies-  |          |                      |                       |  |  |
|                       | Environment Agency   | 130      | 130                  | (                     |  |  |
|                       | Capital Financing inc Interest Receipts                            | 5,411    | 5,411                | 56                    |  |  |
|                       | NET REQUIREMENTS   | 92,247   | 92,469               | 1,271                 |  |  |
|                       | Less - Special Expenses  | (1,102)  | (1,102)              | 0                     |  |  |
|                       | Transfers (from)/to Area Based Grants                              |          | (21)                 |                       |  |  |
|                       | Transfer (from)/ to balances                                       | 0        | (201)                | (1,271)               |  |  |
|                       | GROSS COUNCIL TAX REQUIREMENT                                      | 91,145   | 91,145               | (1,271)               |  |  |
|                       | GROSS COUNCIL TAA REQUIREMENT                                      | 71,143   | 71,143               |                       |  |  |
|                       | Working Relances   | 1 610    | 5 5 5 1              | £ 250                 |  |  |
|                       | Working Balances Transfers on balances carried forward from 2008-9 | 4,618    | 5,551                | 5,350<br>0            |  |  |
|                       | Other transfers (from)/to balances                                 | 0        | (349)<br>148         | (1,271)               |  |  |
|                       | one nansiers (nom/no datances                                      | 4,618    | 5,350                | 4,079                 |  |  |
|                       |  | 4.010    | . / ) . / ( /        | +.0/                  |  |  |

19/01/2010 Statement

|                                     |             | 2009/    | 10       | Variance-  | Notes                |
|-------------------------------------|-------------|----------|----------|------------|----------------------|
| ADULT & COMMUNITY SERVICES          |             | Budget   | Approved | Manager's  |                      |
| DIRECTLY MANAGED COSTS              |             |          | Estimate | Projection |                      |
|                                     |             | 2000     | 2000     | 2000       |                      |
|                                     |             | £000     | £000     | £000       |                      |
| ADULT SOCIAL CARE                   |             |          |          |            |                      |
| ADOLI SOCIAL CARL                   | Expenditure | 42,589   | 42,589   | 96         | 1,3,4,5,6,7,10,11,12 |
|                                     | Income      | (12,313) | (12,626) | (47)       | 2,8,18               |
|                                     | Net         | 30,276   | 29,963   | 49         | 2,0,10               |
|                                     |             |          | .,       |            |                      |
| HOUSING                             |             |          |          |            |                      |
|                                     | Expenditure | 3,016    | 3,326    | (69)       | 9,15                 |
|                                     | Income      | (1,964)  | (2,280)  | 55         | 16                   |
|                                     | Net         | 1,052    | 1,046    | (14)       |                      |
|                                     |             |          |          |            |                      |
| LEISURE SERVICES including:-        |             |          |          |            |                      |
| Parks, Cemeteries & Leisure Centres |             |          |          |            |                      |
|                                     | Expenditure | 9,784    | 9,791    | 5          | 13                   |
|                                     | Income      | (7,704)  | (7,670)  | (5)        | 14                   |
|                                     | Net         | 2,080    | 2,121    | 0          |                      |
| LIBRARY INFORMATION HERITAGE & ARTS |             |          |          |            |                      |
| LIDRARI INFORMATION HERITAGE & ARTS | Expenditure | 3,141    | 3,128    | (15)       | 17                   |
|                                     | Income      | (204)    | (204)    | 0          | 1,                   |
|                                     | Net         | 2,937    | 2,924    | (15)       |                      |
|                                     |             | ,        | ,        | , , ,      |                      |
| ADULT MANAGEMENT                    |             |          |          |            |                      |
|                                     | Expenditure | 254      | 210      | (23)       | 12                   |
|                                     | Income      | 0        | 0        | 0          |                      |
|                                     | Net         | 254      | 210      | (23)       |                      |
|                                     |             |          |          |            |                      |
| TOTAL DIRECTLY MANAGED COSTS        |             | 36,599   | 36,264   | (3)        |                      |

19/01/2010 Adult E&I

## **ADULT & COMMUNITY SERVICES**

| Note | Explanation   |
|------|---|
| 1    | External Homecare - Externally Purchased Services - Expenditure Approved estimate: £2,779k (£2,981k) Variation:-£4k (-£172k) First reported at Cabinet: Jun 09 £202k of budget has been vired from external homecare to internal homecare. When the 09/10 budget was set, budget was taken out of internal homecare and put into external as internal homecare was going to be restructured and more service users were to use external providers. This restructure did not happen and the virement was to address this overspend. During the year there has been problems with a block contract resulting with extra reliance on more expensive spot hours. Work is well underway to resolve the problem so the block hours should come back on line shortly. Action: To monitor demand to ensure overall budget remains in balance. Efficiencies for in-house service include increased productivity - Head of Adult Services |
| 2    | External Homecare - Externally Purchased Services - Income Approved estimate: -£875k Variation: -£57k (-£46k) First reported at Cabinet: Jun 09 It is anticipated that there will be a shortfall in income on mobile meals of £36k which relates to the lower volume of activity and offsets the reduced expenditure. An increase in the number of external service users has increased the projected income by £11k to £57k.  Action:Meals on Wheels are seen as vital to support people to remain in their own homes. Service users are being encouraged to use Meals on Wheels -Head of Adult Services   |
| 3    | Older Person - Residential & Nursing Care - Expenditure  Approved estimate: £9,156k  Variation: -£43k (-£43k)  First reported at Cabinet: Jun 09  Due to a problem a decision was taken to stop using the respite beds at Clara Court, the impact being the use of more expensive spot beds. The fee increase for 09/10 for one nursing home looks to be higher than previously anticipated.  Action: To monitor demand and ensure budget level maintained through ensuring that users access continuing health care where it is appropriate to do so. The Commissioning Manager is to negotiate fee re-imbursement from care provider - Head of Adult Services   |
| 4    | Physical Disability - Residential and Nursing Care -Expenditure Approved estimate: £1,278k Variation:-£28k (-£28k) First reported at Cabinet: Jun 09 A net underspend of £28k is reported on Physical Disability placements. There are 4 more residential and 5 less nursing placements than provided for in the budget. One client has moved to self funding which has reduced the net expenditure on these placements. Action: To maintain budget level through supporting people to remain in their own homes and increasing supported living placements - Head of Adult Services  |
| 5    | Elderly and Physical Disabilities - Home Care Rapid Response Team - Expenditure  Approved estimate:£1,810k (£1,810k)  Variation -£45k (-£53k)  First Reported at Cabinet: July 09  There will be an underspend on this service mainly due to difficulties in staff recruitment. Vacancies are now unlikely to be filled until early 2010. This is a pooled budget service with Health and the underspend reported relates to RBWM's share of the cost of the service. Consultants are looking at the service in terms of efficiencies as part of the lean efficiency program.  Action: To undertake staff recruitment and review effectiveness of service to increase capacity - Head of Adult Services.  This service has been identified as a pilot area for a review in accordance with the lean methidology.  |

19/01/2010 Adult Notes

## **ADULT & COMMUNITY SERVICES**

| Note | Explanation   |
|------|---|
| 6    | Learning Disability - Expenditure Approved estimate: £11,141k Variation:-£30k (-£30k) First reported at Cabinet: Jun 09 This remains unchanged from last month. The underspend is due to some of the supported living placments being less than previously predicted. Action: To revise estimated need for 2009/10 - Head of Adult Services   |
| 7    | Mental Health - Expenditure Approved estimate: £1,634k Variation: £80k (£80k) First reported at Cabinet: Nov 09 This remains unchanged from last month. The overspend is due to some service users being in high cost placements - for example a recent admission is to a place cosing £80k pa Action: To reduce costs through analysis of needs - Head of Adult Services   |
| 8    | Learning Disability - Income Approved estimate: -£4,345k Variation: £20k (£20k) First reported to cabinet: Sept 09 This is due to the underachievement of income from Other Local Authorities. A systematic approach is being taken to persue income from OLAs Action: To pursue income collection vigorously from OLAs - Head of Adult Services  |
| 9    | Supporting People - Expenditure Approved estimate: £2,233k (£2,233k) Variation: -£25k (-£25k) First reported to cabinet: Sept 09 £25k underspend is due to a claw back received from a contractor due to underperformance in the block contract.  Action: Head of Housing   |
| 10   | Direct Payments Elderly and Physical Disability - Expenditure  Approved estimate: £735k (£735k)  Variation: £77k (£77k)  First reported to cabinet: Oct 09  This should be read in tandem with external homecare because Direct payments are generally for funding of homecare packages by cash payments to individuals. The combined direct payment and homecare budget is £3,716k of this £77k overspend represents 2% and follows demand pressures.  Action: to carefully monitor the increase in conjunction with homecare Head of Adult Services |
| 11   | Concessionary Fares - Expenditure Approved estimate: £1,286k Variation: £35k (£35k) First reported to cabinet: Nov 09 Costs have been incurred during 2009/10 that related to 2008/09 over and above the amount that had accrued. Action: Ensure in future that Accountancy are informed of all the commitments that need accruing at year end - Head of Adult Services   |

19/01/2010 Adult Notes

# **ADULT & COMMUNITY SERVICES**

| Note | te Explanation  |  |  |  |  |  |
|------|---|--|--|--|--|--|
| 12   | Adult Social Care Salaries  Approved estimate: £10,961k (£10,761k)  Variation: £164k (£164k)  First reported at Cabinet: Jun 09  Adult Management Director of ASC Interim Arrangements  A virement has taken place this year  A virement has taken place during Nov to move £200k to Internal Homecare from External.  Learning Disability  Learning Disability  Fl6k (-£16k)  Elderly Day Centres  Joint Commissioning  £18k (£18k)  Action: To monitor budget and recruitment - Head of Services  |  |  |  |  |  |
| 13   | Allotments Approved estimate: £24k (£24k) Variation: £5k (£5k) First reported at Cabinet: Oct 09 Overspend has been caused by water leaks, due to piping which has now been repaired. A capital bid has been submitted for a new water supply and self-filling tanks for 2010/11 to overcome this problem Action: Capital bid put forward by Head of service  |  |  |  |  |  |
| 14   | Cemeteries & Churchyards Approved estimate: £37k (£37k) Variation: -£5k (-£5k) First reported at Cabinet: Oct 09 Expecting an increase in burial fee income Action: Head of Leisure Services  |  |  |  |  |  |
| 15   | Housing - Expenditure Approved Estimate: £935k Variation: -£44k (-£44k) First reported to Cabinet: Nov 09 Expenditure on B&Bs is lower than previously anticipated by £55k. This is partially offset by an estimated overspend of £11k due to expected bad debts relating to interest free loans. Making loans available for deposits in the private sector is a cost effective way of offering alternative housing options to people threatened with homelessness and helps to avoid long term and very costly placements in B&B accommodation.  Action: Head of Housing |  |  |  |  |  |
| 16   | Housing - Income Approved Estimate: -£467k Variation: £55k (£55k) First reported to Cabinet: Nov 09 The £55k lower expenditure mentioned in note 17 is matched by a lower receipt of Housing Benefit income. Action: Head of Housing  |  |  |  |  |  |
| 17   | Libraries - Expenditure Approved Estimate: £2,886k (£2,886k) Variation -£15k (-£15k) First Reported to Cabinet: Sept 09 The Library buildings have been revalued resulting in a saving on rates Action:   |  |  |  |  |  |
| 18   | Joint Commissioning - Income Approved Estimate: -£216k Variation: -£9k (-£9k) First Reported to Cabinet: Nov 09 Income that we are due from the PCT is higher than was budgeted for in respect of posts. Action: Head of Adult Services   |  |  |  |  |  |

19/01/2010 Adult Notes

(1,246)

9,850

(43,482)

#### CAPITAL PROGRAMME 2009-10

Monitoring as at 09/12/09

|   | 2009/10 A   | PPROVED BUD | GET                                     | 2009/10 W      | ORKING EST     | IMATE      |                     | PROJECTIONS – GROSS EXPENDITURE |                                  |                    |                       |                       |
|---|-------------|-------------|---|----------------|----------------|------------|---------------------|---------------------------------|----------------------------------|--------------------|-----------------------|-----------------------|
|   | Gross       | Income      | Net                                     | Gross          | Income         | Net        | Gross<br>Actual Exp | 2009/10<br>Projected            | 2010/11<br>SLIPPAGE<br>Projected | TOTAL<br>Projected | VARIANCE<br>Projected | VARIANCE<br>Projected |
| Portfolio Summary                           | (£'000)     | (£'000)     | (£'000)                                 | (£'000)        | (£'000)        | (£'000)    | (£'000)             | (£'000)                         | (£'000)                          | (£'000)            | (£'000)               | (%)                   |
| - 11 - 4                                    |             |             |   |                |                |            |                     |                                 |                                  |                    |                       |                       |
| Policy, Perfomance & Planning               | 120         | (1.20)      |   | 207            | (212)          | 0.4        | 210                 | 307                             | 0                                | 307                | 0                     | 0%                    |
| Planning & Development Policy & Performance | 130<br>0    | (130)       | 0                                       | 307<br>0       | (213)          | 94<br>0    | 218<br>0            | 0                               | 0                                | 0                  | 0                     | 0%                    |
| •   | 130         | (130)       | 0                                       | 307            | (213)          | 94         | 218                 | 307                             | 0                                | 307                | 0                     | 0                     |
| Total Policy, Perfomance & Planning         | 130         | (130)       | 0                                       | 307            | (213)          | 94         | 218                 | 307                             | 0                                | 307                | 0                     | U                     |
| Resources                                   |             |             |   |                |                |            |                     |                                 |                                  |                    |                       |                       |
| Business Improvement                        | 610         | 0           | 610                                     | 609            | 0              | 609        | 464                 | 609                             | 0                                | 609                | 0                     | 0%                    |
| CSC   | 300         | 0           | 300                                     | 210            | 0              | 210        | 194                 | 210                             | 0                                | 210                | 0                     | 0%                    |
| Other                                       | 562         | (250)       | 312                                     | 355            | (110)          | 245        | 45                  | 418                             | 0                                | 418                | 63                    | 18%                   |
| Total Resources                             | 1,472       | (250)       | 1,222                                   | 1,174          | (110)          | 1,064      | 703                 | 1,237                           | 0                                | 1,237              | 63                    | 5                     |
|   |             |             |   |                |                |            |                     |                                 |                                  |                    |                       |                       |
| Environment                                 | 5 556       | (2.070)     | 2 400                                   | 5 000          | (2.070)        | 2 01 7     | 2.651               | 5 272                           | 500                              | F 072              | (2.1)                 | 0%                    |
| Local Transport Plan                        | 5,556       | (2,070)     | 3,486                                   | 5,896          | (2,079)        | 3,817      | 2,651               | 5,372                           | 500                              | 5,872              | (24)                  |                       |
| Parking Schemes                             | 2,900<br>83 | (2,650)     | 250<br>33                               | 805<br>340     | (600)<br>(111) | 205<br>229 | 259<br>79           | 805<br>715                      | 0                                | 805<br>715         | 375                   | 0%<br>110%            |
| Operations                                  | 876         | (50)        |   |                | (698)          | 351        | 489                 | 1,067                           | 0                                | 1,067              | 18                    | 2%                    |
| Public Protection Asset Management          | 1,121       | (568)       |   | 1,049<br>1,200 | (698)          | 1,200      | 489<br>141          | 1,067                           | 0                                | 1,067              | (131)                 | 2%<br>-11%            |
| Total Environment                           | 10,536      | (5,338)     | 5,198                                   | 9,290          | (3,488)        | 5,802      | 3,619               | 9,028                           | 500                              | 9,528              | 238                   | 3                     |
| Total Environment                           | 10,556      | (3,336)     | 3,196                                   | 9,290          | (3,400)        | 3,802      | 3,019               | 9,028                           | 300                              | 9,320              | 230                   | ,                     |
| Childrens                                   |             |             |   |                |                |            |                     |                                 |                                  |                    |                       |                       |
| Non Schools                                 | 2,743       | (2,621)     | 122                                     | 3,268          | (2,951)        | 317        | 528                 | 3,164                           | 104                              | 3,268              | 0                     | 0%                    |
| Schools - Non Devolved                      | 23,088      | (22,040)    | 1,048                                   | 28,989         | (27,943)       | 1,046      | 14,557              | 28,505                          | 0                                | 28,505             | (484)                 | -2%                   |
| Schools - Devolved Capial                   | 2,356       | (2,356)     | 0                                       | 4,479          | (4,482)        | (3)        | 1,989               | 4,479                           | 0                                | 4,479              | 0                     | 0%                    |
| Total Childrens                             | 28,187      | (27,017)    | 1,170                                   | 36,736         | (35,376)       | 1,360      | 17,074              | 36,148                          | 104                              | 36,252             | (484)                 | -1                    |
|   |             |             |   |                |                |            |                     |                                 |                                  |                    |                       |                       |
| Adult                                       |             |             |   |                |                |            |                     |                                 |                                  |                    |                       |                       |
| Adult Social Care                           | 50          | 0           | 50                                      | 106            | (38)           | 68         | 17                  | 106                             | 0                                | 106                | 0                     | 0%                    |
| Housing                                     | 40          | 0           | 40                                      | 1,104          | (1,064)        | 40         | 132                 | 1,104                           | 0                                | 1,104              | 0                     | 0%                    |
| Learning & Care – General                   | 158         | (158)       | 0                                       | 1,104          | (1,004)        | 30         | 25                  | 162                             | 0                                | 162                | 0                     | 0%                    |
| Library & Information Service               | 1,034       | (210)       | 824                                     | 1,591          | (478)          | 1,113      | 406                 | 1,591                           | 0                                | 1,591              | 0                     | 0%                    |
| Leisure Centres                             | 385         | (140)       | 245                                     | 368            | (67)           | 301        | 224                 | 368                             | 0                                | 368                | 0                     | 0%                    |
| Outdoor Facilities                          | 1,726       | (1,601)     | 125                                     | 3,171          | (2,921)        | 250        | 1,374               | 3,281                           | 0                                | 3,281              | 110                   | 3%                    |
| Total Adult                                 | 3,393       | (2,109)     | 1,284                                   | 6,502          | (4,700)        | 1,802      | 2,178               | 6,612                           | 0                                | 6,612              | 110                   | 2                     |
|   |             | .,          | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | .,             |                | ,,,,,,,    |                     |                                 |                                  |                    |                       |                       |
| <b>Total Committed Schemes</b>              | 43,718      | (34,844)    | 8,874                                   | 54,009         | (43,887)       | 10,122     | 23,792              | 53,332                          | 604                              | 53,936             | (73)                  | 0                     |
|   | <del></del> |             |   |                |                |            |                     |                                 |                                  |                    |                       |                       |
| External Funding                            | (£'000)     |             |   | (£'000)        |                |            |                     | (£'000)                         |                                  |                    |                       |                       |
| Government Grants                           | (30,288)    |             |   | (37,065)       |                |            |                     | (36,545)                        |                                  |                    |                       |                       |
| Developers' Contributions                   | (3,597)     |             |   | (5,576)        |                |            |                     | (5,691)                         |                                  |                    |                       |                       |
|   | (5,551)     |             |   | (3,3.0)        |                |            |                     | (3,031)                         |                                  |                    |                       |                       |

(1,246)

10,122

(43,887)

(959)

8,874

(34,844)

Other Contributions

**Total External Funding Sources** 

**Total Corporate Funding** 

Appendix C RBWM Capital Variances To December 2009

| Environment            |  | £'000<br>Exp | £'000<br>Inc | £'000<br>Total |
|------------------------|--|--------------|--------------|----------------|
| Local Transport Plan   |  |              |              |                |
| CE16                   | Footway Schemes                                    | 27           | -27          | 0              |
| CE30                   | Congestion Reduction/Air Quality Improvements      | -41          | -41          | -82            |
| CE31                   | St Leonards Road/Imperial Rd-Junction Improvements | 30           | 0            | 30             |
| CG08                   | Intelligent Traffic Systems                        | -100         | -100         | -200           |
| CE37                   | Parapet Improvement Programme                      | 60           | 0            | 60             |
| CE57                   | Safe Routes to Schools                             | -35          | 15           | -20            |
| CE73                   | Cycle Network                                      | -27          | 22           | -5             |
| CF59                   | Traffic Management Schemes                         | -60          | 0            | -60            |
| CG44                   | Town Centre - Newlands Schools Improvements        | 122          | -37          | 85             |
| Parking Schemes        |  |              |              |                |
| CE56                   | Health And Safety Car Parks                        | -40          | 0            | -40            |
| CG26                   | Additional CCTV Monitoring at various Car Parks    | 40           | 0            | 40             |
| Operations             | •  |              |              |                |
| CE10                   | Public Conveniences-Improvements                   | -25          | 25           | 0              |
| CG45                   | Crowded Places Scheme                              | 400          | -400         | 0              |
| Public Protection      |  |              |              |                |
| CE70                   | Recycling Activities                               | 5            | -5           | 0              |
| CG43                   | Contaminated Land - Temple Mill                    | 13           | -13          | 0              |
| Asset Management       | ·  |              |              |                |
| CM27                   | Town Hall / York House-Air Conditioning            | -10          | 0            | -10            |
| CM36                   | Data House-Boiler                                  | -7           |              | -7             |
| CM37                   | Town Hall-Replace Heating Pipework                 | -100         | 0            | -100           |
| CM44                   | Theatre Royal-Structural Repairs                   | -29          | 0            | -29            |
| CM01                   | Property & Asset Monitoring / Recording System     | 15           | 0            | 15             |
|                        | ,            | 238          | -561         | -323           |
|                        |  |              |              |                |
| Children               |  |              |              |                |
| Schools - Non Devolved |  |              |              |                |
| CKPH                   | Legionella surveys H&S - Various Schools           | 6            | 0            | 6              |
| CKRL                   | Accessibility                                      | 15           |              | 15             |
| CKSS                   | Larchfield - Re-wire and New Fire Alarm            | 97           | 0            | 97             |
| CKTD                   | All Saints Junior Upgrading Kitchen                | 45           | 0            | 45             |
| CK21                   | Clewer Green Expansion - PCP                       | -647         | 647          | 0              |
| J. 12.                 | Clower Croon Expansion 1 or                        | - 484        | 647          | 163            |
|                        |  |              |              |                |
| Adult                  |  |              |              |                |
| Outdoor Facilities     |  |              |              |                |
| CL25                   | P&OS-Parks Improvements                            | 70           | -70          | 0              |
| CL36                   | P&OS-Fir Tree Walk Improvements                    | -30          |              | 0              |
| CL42                   | P&OS-Braywick Pavilion                             | 70           |              | 0              |
| CL42                   | P &OO-DIAYWICK P AVIIIOII                          | 110          |              |                |
|                        |  | 110          | - 110        |                |
| December               |  |              |              |                |
| Resources              |  |              |              |                |
| Other                  | LID Information Contains                           | 00           | 0            | 00             |
| CN13                   | HR Information System                              | 63           | 0            | 63             |
|                        |  | 63           | -            | 63             |
|                        |  |              |              |                |
| Total Variances        |  | - 73         | - 24         | - 97           |
| i Jiai Vallaliuts      |  | - 13         | - 24         | - 31           |
|                        |  |              |              |                |

# Appendix C RBWM Capital Slippage - December 2009

Previously approved slippage has now been adjusted for. Newly identified slippage this month is reported as follows

|      |                              | £'000<br>Exp | £'000<br>Inc |
|------|------------------------------|--------------|--------------|
| CE33 | Thames Bridge, Maidenhead    | 500          | -325         |
| CKTB | Windsor Youth Talk Extension | 104          | -104         |
|      |                              | 604          | -429         |